

HEAD OF LEGAL AND DEMOCRATIC SERVICES

Current 2010/11 £	Proposed 2011/12 £
-------------------------	--------------------------

**Sale of Council Houses (General Consent) and Private Sector House
Purchase and Improvement****Legal Costs**

Mortgage Redemption Fee	47.90	50.30
-------------------------	-------	-------

Admin Fees

Loan of Deeds for enquiry purposes	24.60	25.90
Second Mortgage questionnaire	33.00	34.70
Surrender of Garage Lease	54.50	57.30
Discount questionnaire	24.60	25.90
Mortgage References	43.00	45.20
Notice of Postponement during Right to Buy	18.40	19.40
Further Advance afterwards	24.65	25.90
Re-mortgage	43.00	45.20
Extra copies of valuation - S.125 Notice	Standard photocopying charge for no & size of pages	
Consent for alterations to former Council house/flat	111.40	117.00
Retrospective Consent for alterations to former Council house/flat	139.25	146.20

Other Land & Property Transactions

Garden licence - initial administration fee (plus annual fee)	57.10	60.00
Minor land sales - surveyors fees	270.40	283.90
Minor land sales - legal fees	270.40	283.90
Freehold reversions - admin fee	270.40	283.90
Copy of lease (up to 25 pages)	Standard photocopying charge for no & size of pages	
Copies of RTB service charges (up to last three years)		
Street Trading Licence per day	84.00	88.20

VAT payable on all fees and charges

HEAD OF LEGAL AND DEMOCRATIC SERVICES

Current
2010/11
£

Proposed
2011/12
£

CIVIC SUITE COMMERCIAL CHARGES**Room**

Committee Room 1:		
4 hour minimum - daytime	43.00	43.00
8 hour minimum - daytime and/or evening	56.00	56.00
Committee Room 2/3:		
4 hour minimum - daytime	87.00	87.00
8 hour minimum - daytime and/or evening	122.50	122.50
Council Chamber:		
4 hour minimum - daytime	122.50	122.50
8 hour minimum - daytime and/or evening	189.00	189.00
Full Civic Suite: Monday to Saturday (including servery)		
4 hour minimum - daytime	189.00	189.00
8 hour minimum - daytime and/or evening	357.00	357.00
Full Civic Suite: Sunday - exceptional (including servery)		
4 hour minimum - daytime	189.00	189.00
8 hour minimum - daytime and/or evening	357.00	357.00
	+ caretaking supplement	+ caretaking supplement

Equipment Hire

OHP/Screen		
4 hour minimum - daytime	18.50	18.50
8 hour minimum - daytime and/or evening	18.50	18.50
TV/Video		
4 hour minimum - daytime	18.50	18.50
8 hour minimum - daytime and/or evening	18.50	18.50
Conferencing Sound System		
4 hour minimum - daytime	18.50	18.50
8 hour minimum - daytime and/or evening	18.50	18.50
Flipchart stand		
4 hour minimum - daytime	6.20	6.20
8 hour minimum - daytime and/or evening	5.10	5.10

Other Fees

Security	Market Rates	Market Rates
Retainer	200.00	200.00

HEAD OF LEGAL AND DEMOCRATIC SERVICES

Current 2010/11 £	Proposed 2011/12 £
----------------------------------	-----------------------------------

Notes:

1) Bookings continued to fall in 2010/11, but whether that was due to previous fee increases or else the general economic climate is hard to say. As a result Officers recommend no increase in 2011/12

2) Professional bodies hiring the Civic Suite for largely daytime use seem to have little resistance to current hire charges. Community commercial bookings have fallen considerably, however, and consultation needs to be undertaken to ascertain whether rising fees and charges are the issue.

CIVIC SUITE - REFRESHMENT CHARGES**Teas and Coffees**

Internal - per cup	0.55	0.60
Commercial - per cup	0.70	0.75